How to make a website

WIX.com

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Go to the website WIX

wix.com

Use your personal email (if you have one) so you can access this site after you graduate from SLV.

Make sure to choose from one of the correct template, if you do not already have one. Choose Portfolio. Do not choose for WIX to create your site, that will cost you money.

What kind of website are you creating?

🔍 Search for your business or website type   Next

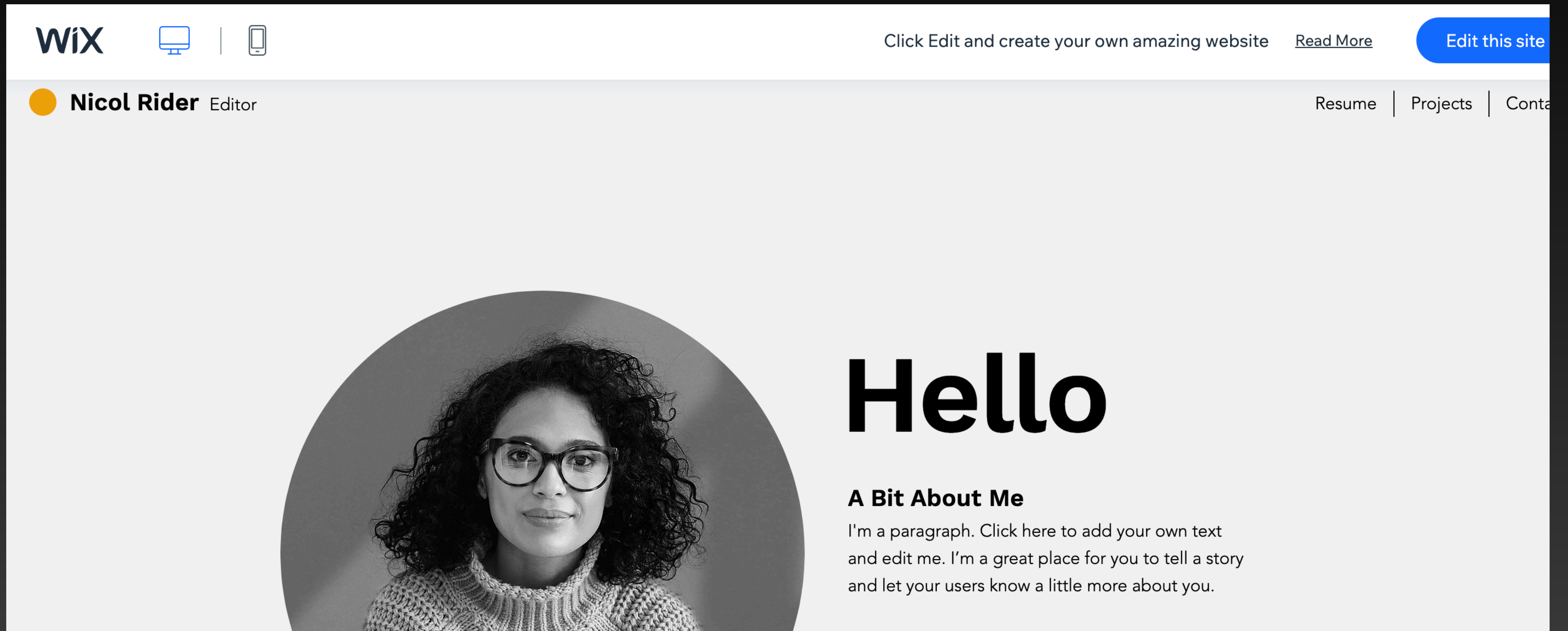EXAMPLES

Online Store

Portfolio

Blog

Consultant

Technology Company

Next page you will choose to create your Website with the Editor.

- First click All under Portfolio & CV Website Templates.

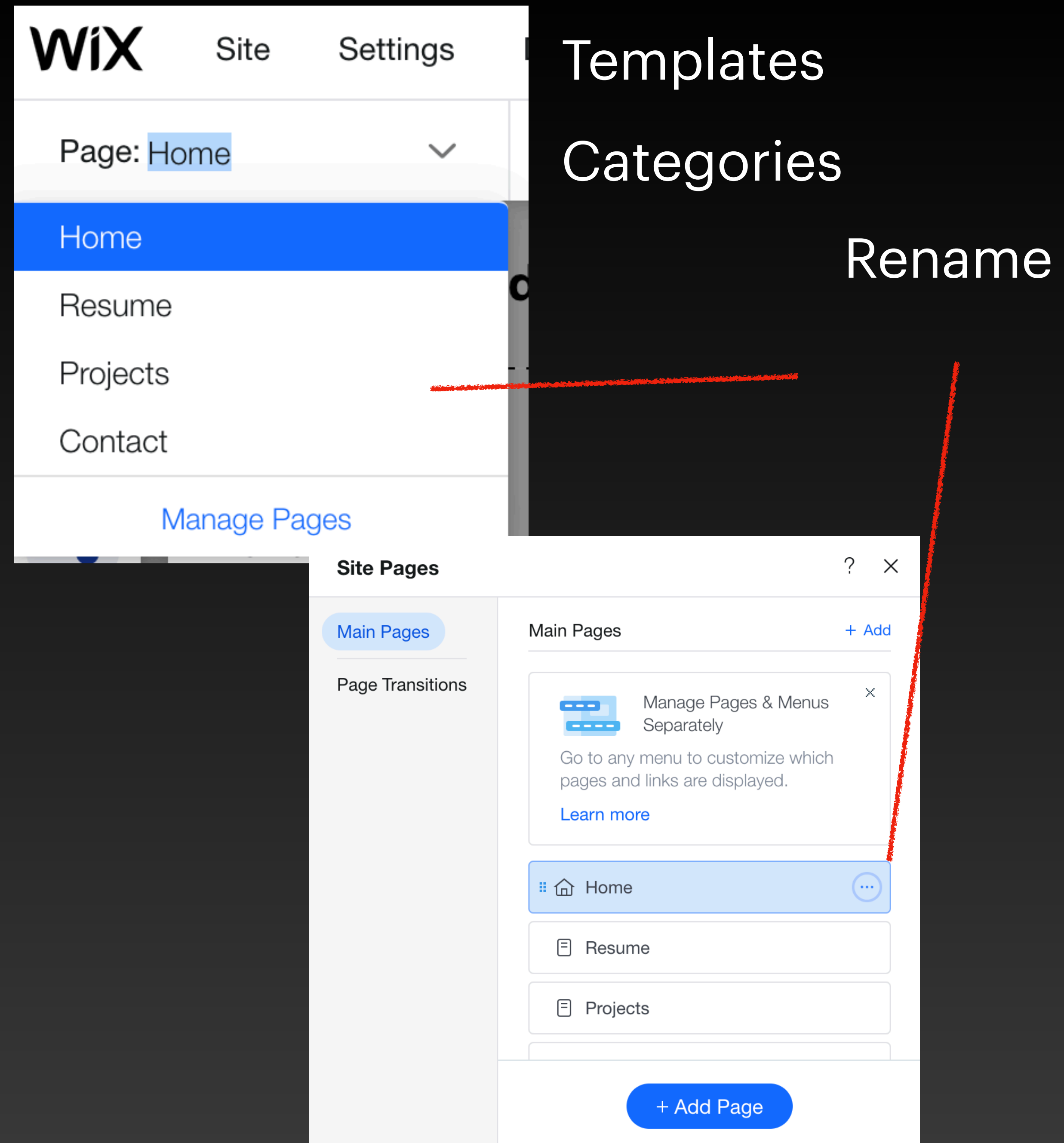 Choose the one pictured below. Click edit site.

- Now click on the page to be able to add your information.

- Home page: click on the image and a button will appear that says change image. Click on that and then upload media. Upload form your computer. Have a work appropriate image of you on your desktop to add.

- Then you click on the text that says I'm a paragraph. A bubble will appear that says edit text. Click on that and Copy and paste a small blurb about you.

- Top left is the name Nicole. Click on that text and change the name to yours. Click on editor and change to student at SLV High School.

- Scroll down and replace any information to yours be editing text.

- You can delete any element by clicking on it and hitting delete on your key board.
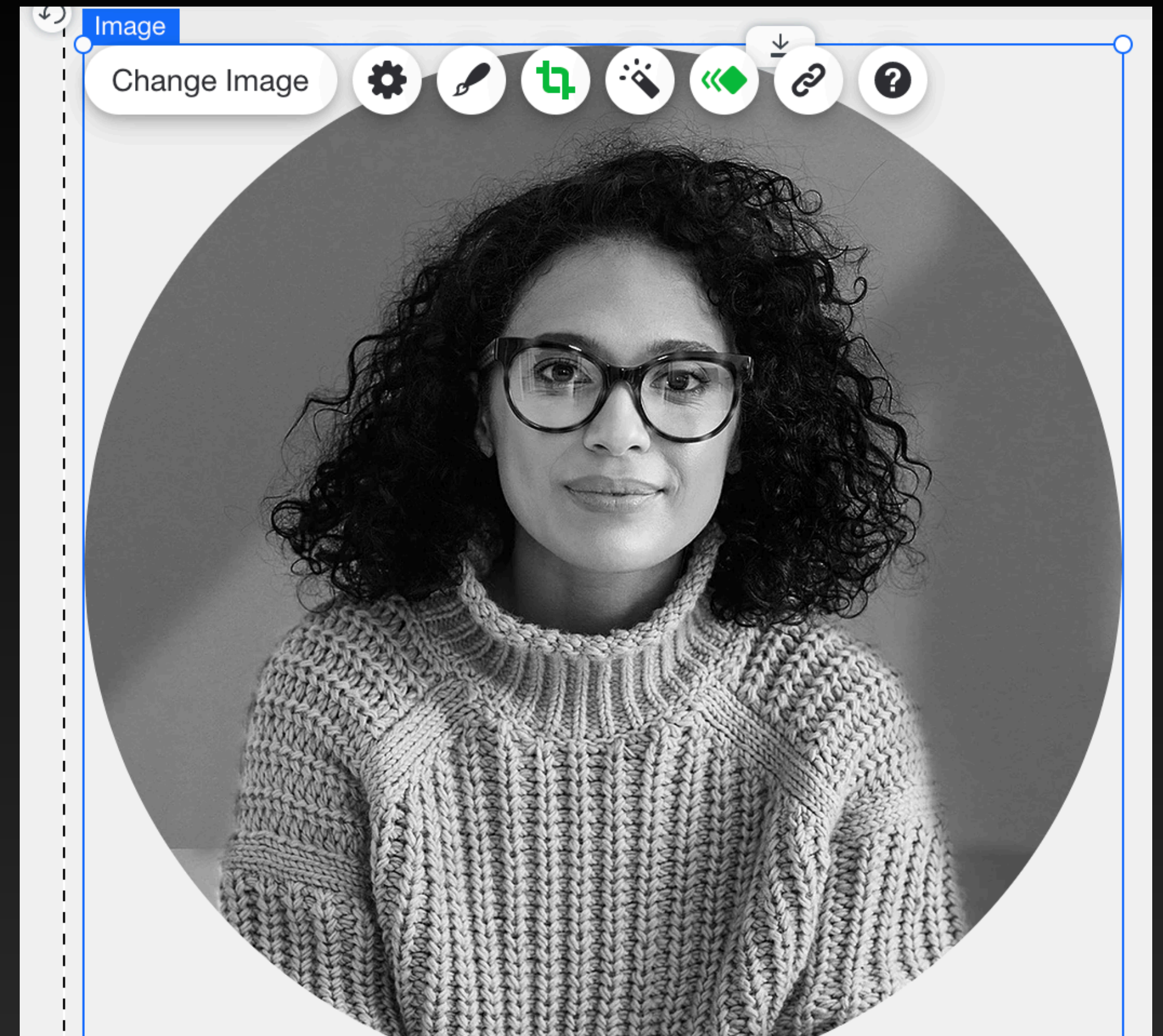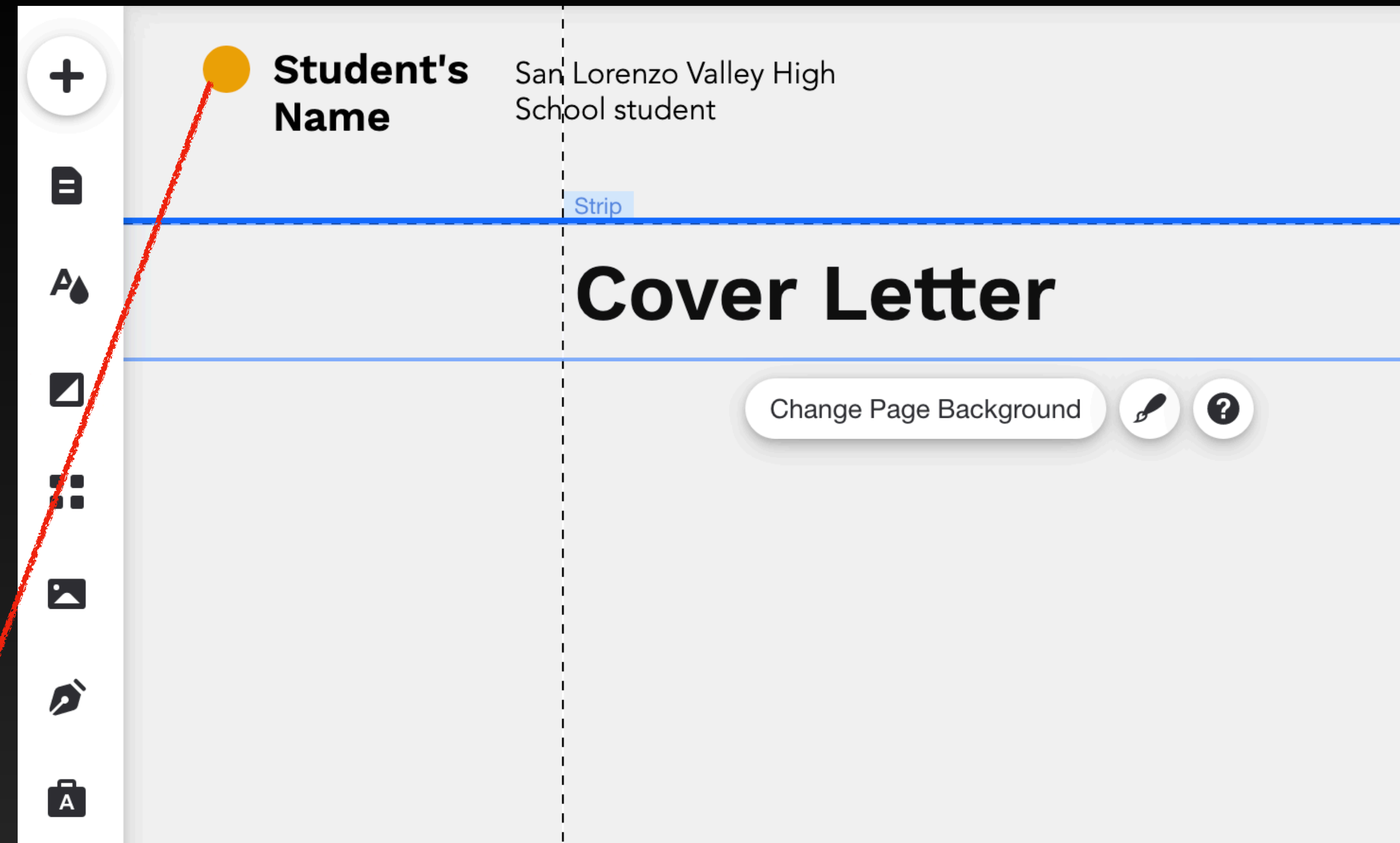

Save what you have so far by clicking

The save button top right.

- The first page you see is your home page. Think about what you want here. You are able to change the page back ground by clicking the background. Two oval boxes will pop up. Choose manage Media and pick a WIX stock image or upload your own. Play around to see what you like.

- Then click on the page Home area top Left. Click on manage pages.

- Click on the resume, then on the circle with 3 dots. Rename to Cover letter.

Templates

Categories

Rename

WiX   Site   Settings

Page: Home   ⌄

Home

Resume

Projects

Contact

Manage Pages

Site Pages   ?   ✕

Main Pages   Main Pages   + Add

Page Transitions

Manage Pages & Menus   ✕
Separately
Go to any menu to customize which
pages and links are displayed.
Learn more

⠿ ⌂ Home   ⋯

☰ Resume

☰ Projects

+ Add Page

- Now the page you have to work on is your Cover Letter page.

- Click on the Resume text and change to Cover Letter. Move that text up and center.

- Click on the dates and delete the columns.

- Click on the small plus icon on the upper left hand side on the screen.

- Choose text and paragraph.

- Click on the text and edit text to paste your cover letter here.

- Scroll around this page to change any template information to fit you purposes.

Student's Name

San Lorenzo Valley High School student

Strip

Cover Letter

Change Page Background

Creating a new page

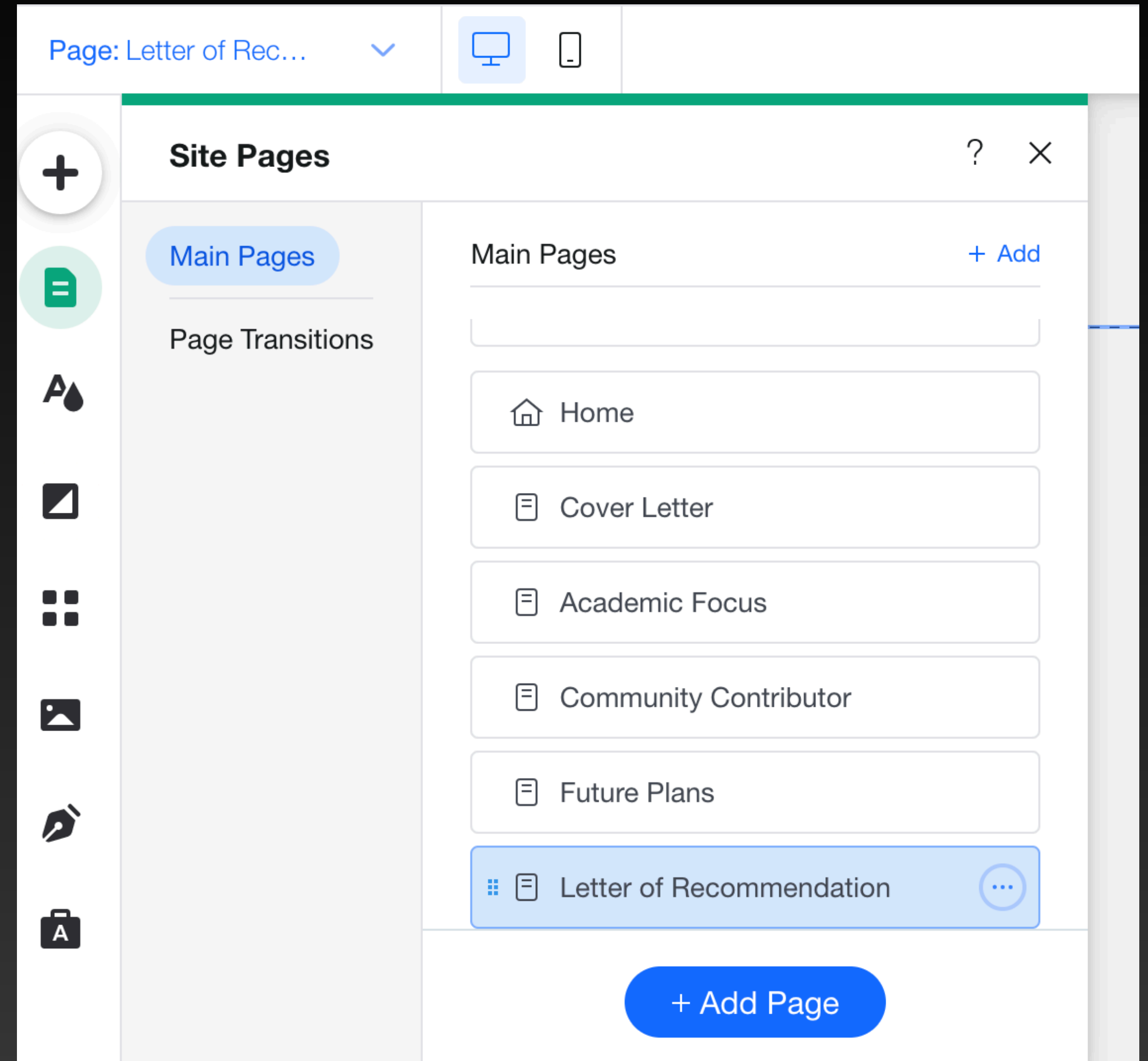To change the name of a page and add a page:

Click upper left v

Then click on manage pages last option.

Double click on the text for the page you want to change.

Type the title for that page and click done.

Add a new blank page to make yours look like this.

Save your work!

Adding support photos & videos

For adding support images and videos to any of your pages you will need to click on the small icon of the plus when you are on that page.

Look at the top of your editing page near the WIX:

Make sure you are on the page you wish add information to.

Click upper left v if not to navigate to the desired page.

Then notice the vertical icon menu along the left side of the page. Click on the plus sign and add text - small title.

Then click on the plus sign. This will open up a whole new list.

Click on the image and choose my image uploads.

Save your work! Then PUBLISH your site so your work can be viewed!!!!
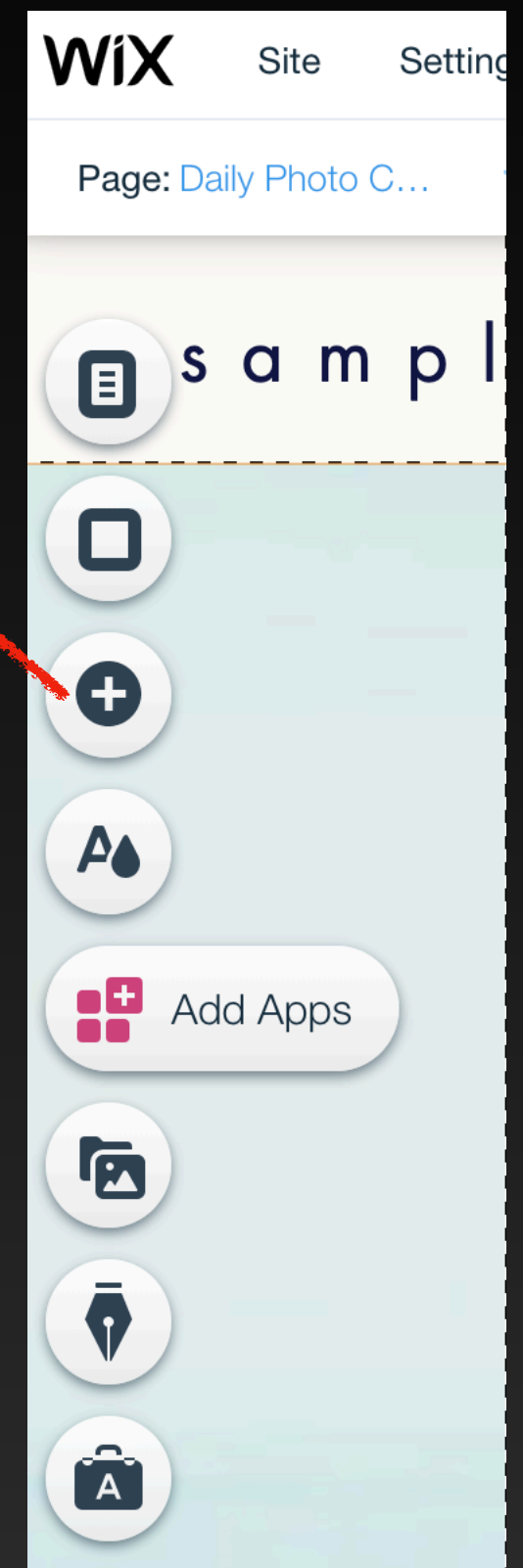
If you have multiple images to add
Add a gallery to the page

Wix Pro Gallery.

Grab the corner dots with your cursor to scale size to fill the page. Always keep everything you want to viewers to see inside the dotted lines.

Click on manage media oval that is under the gallery.

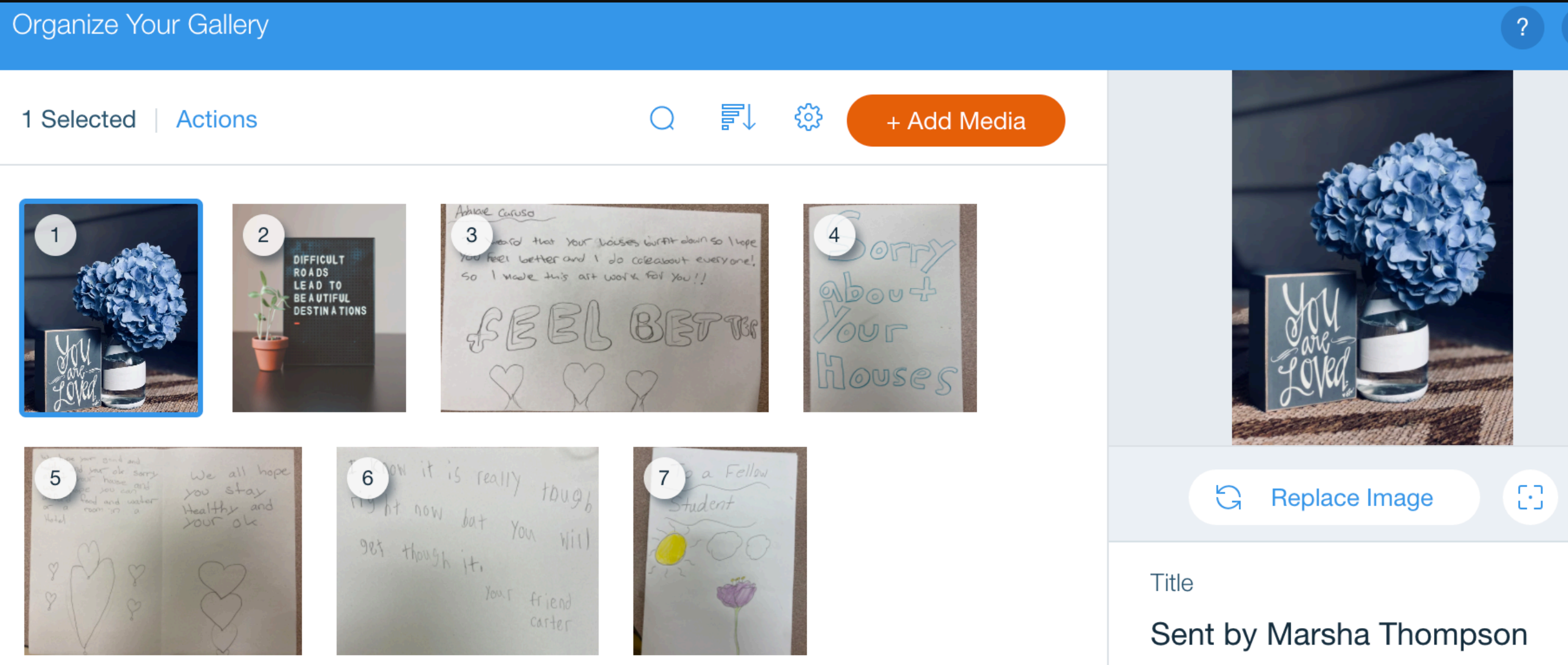Click on the replace image tab. Click on upload media and from computer .

Under the image you upload, click on the text and name your image.

Add the date, time and information about how this image supports your profolio.
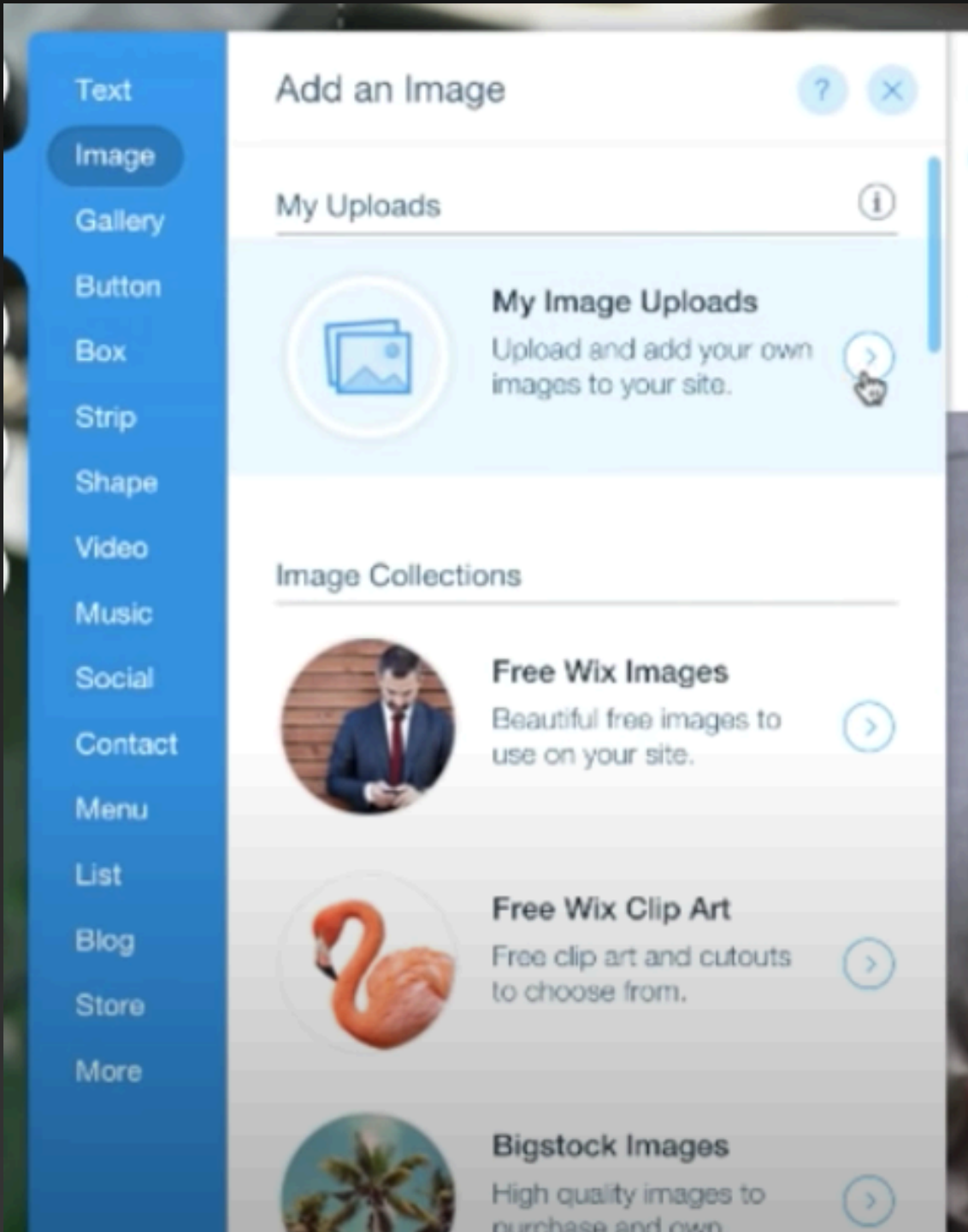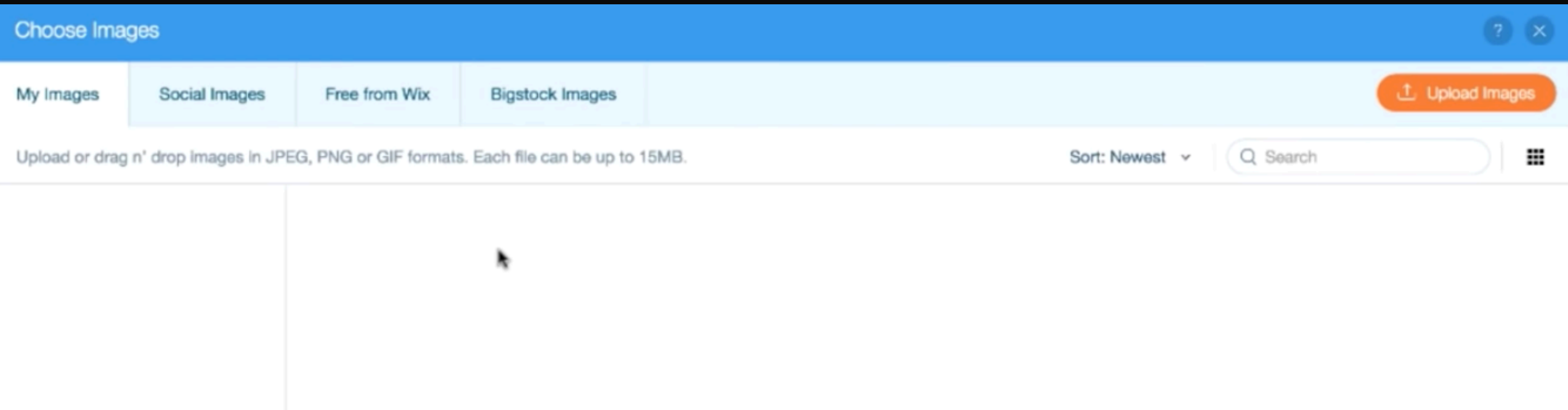
Click save and publish.

After clicking the manage media button
You will get the screen below.
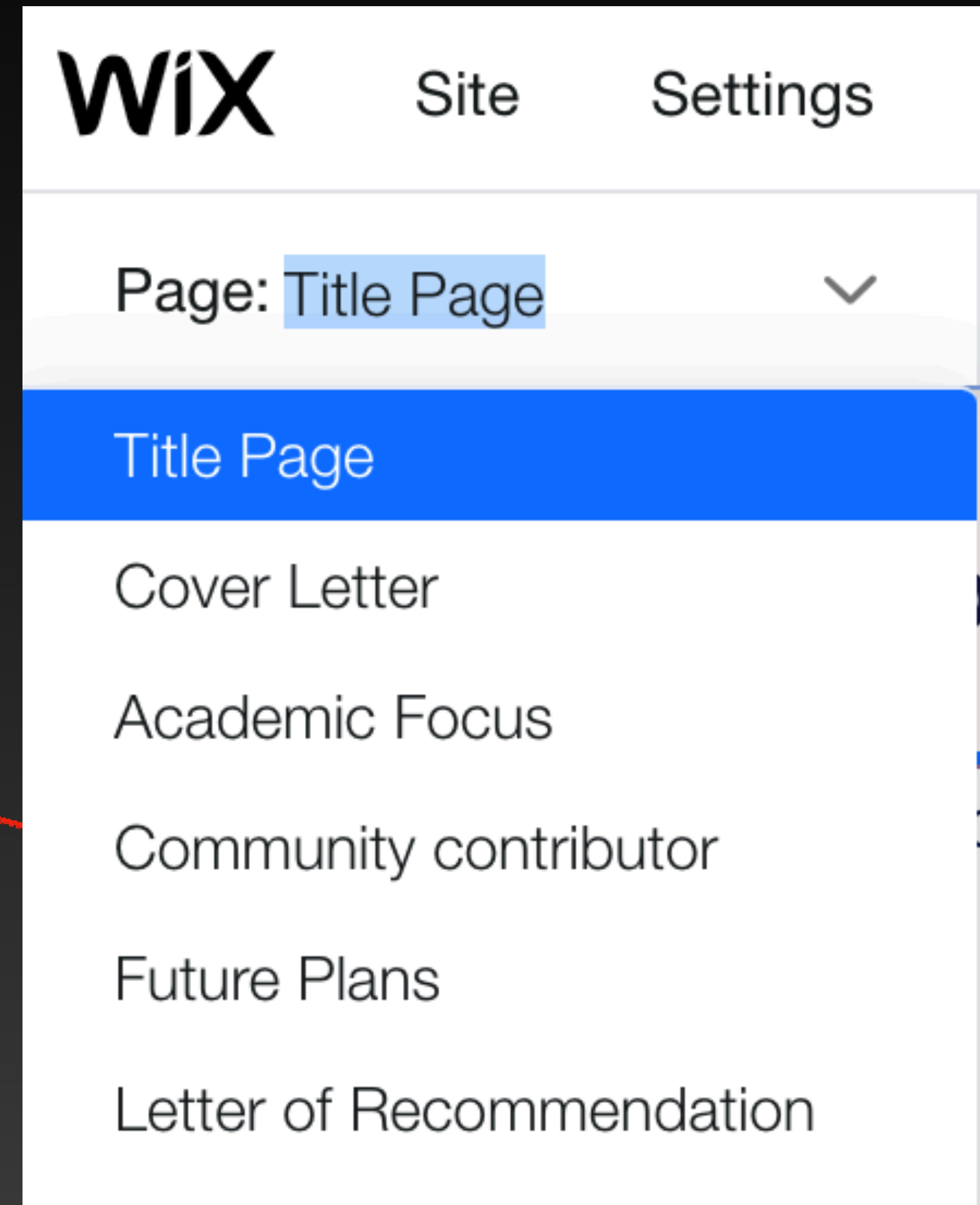
When adding a single image you get this
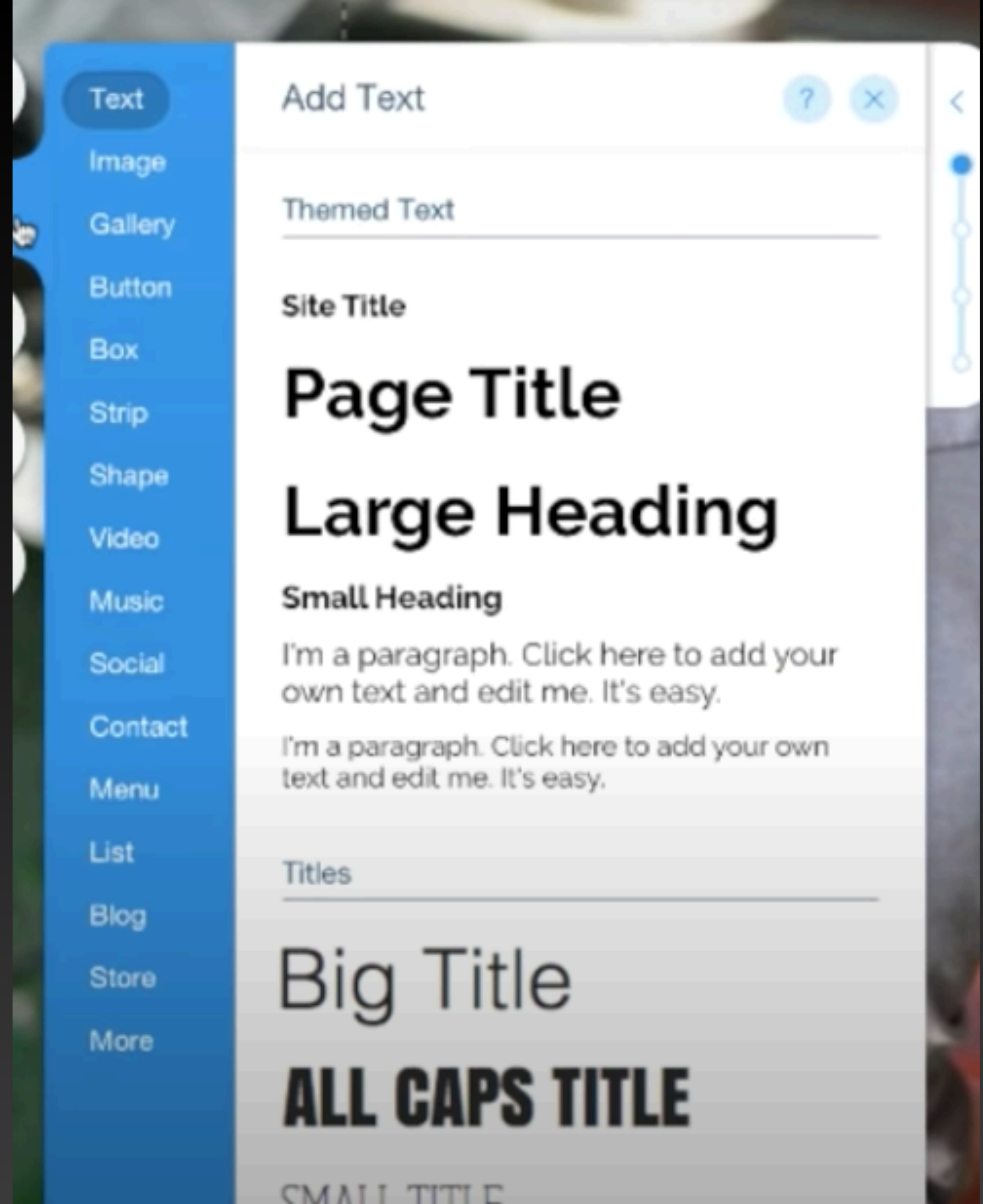

Click on the add media

If you already have a WIX site

- Move your class work as sub-pages under the name of the course

- Add the required pages for the Senior capstone portfolio

- When you want to add anything to your site, click on the add or + button on the left.

- This will bring a drop down menu of items you can add from images to text to link buttons. Lots of fun!

- When adding your own images you will need to upload that image from your computer. This is a multi step process.

- Once you insert the image or gallery you click on the manage media button.

Links to help

https://www.youtube.com/watch?v=6Q4737kSSzA